



Arrival and Dismissal Procedures

There are three approved means for arrival and dismissal at Our Lady of Mercy School. Below are the procedures used to ensure safety of our students, faculty, and staff.

Walkers

Rules	Weather
<ul style="list-style-type: none"> ● Follow instructions of crossing guards. ● Do not cross any street without a crossing guard. ● Arrive no earlier than 7:25 a.m. 	<ul style="list-style-type: none"> ● If there is a threat of lightning students will not be dismissed. ● Please make arrangements for your child in the event of extreme weather.

Bus Riders

Rules	Arrival	Departure
<ul style="list-style-type: none"> ● All school rules are in effect while students are on the bus. ● Students may be suspended or permanently removed from riding the school bus as a consequence of inappropriate behavior. 	<ul style="list-style-type: none"> ● Lower school students will be walked into the Lower School building and go directly to their homeroom. ● Upper school students will travel in front of the Lower School building and wait at the crosswalk for the crossing guard to cross the street. 	<ul style="list-style-type: none"> ● Lower school students will be escorted to the school buses by a duty teacher. ● Upper school students should report directly to the church carpool gate or risk missing their bus.

Carpool

Rules	Times	Tips
<ul style="list-style-type: none"> ● Do not park and walk to church gate. ● No cell phone use while moving. ● Pull car all the way forward. ● Carpool number should be clearly displayed. ● Students should not hang out of sunroof or vehicle. ● Students <u>must</u> exit/enter vehicle on passenger side. 	<ul style="list-style-type: none"> ● Morning drop off begins at 7:25 a.m. ● Morning drop off ends at 7:47 a.m. for all carpool lanes. ● The warning bell will ring at 7:47 a.m. Parents are asked to walk their child in after the warning bell has rung. Lower School students must be in the building by 7:50 a.m. to not be considered tardy. Upper School students must be in the MAC by 7:50 a.m. to not be considered tardy. ● Afternoon pick up ends at 3:25 p.m. ● Students not picked up by 3:25 p.m. must check in to extended day. 	<ul style="list-style-type: none"> ● Practice carpool numbers at home. ● Arrive before 7:35 a.m. to avoid long drop off lines. ● Circles on map indicate drop off locations.

Carpool Drop Off Locations

Lower School	Church	Upper School Office
<ul style="list-style-type: none"> ● Grades 3Y – 2nd ● Blue arrows ● Enter from Florida Blvd. ● Exit to Government St. 	<ul style="list-style-type: none"> ● Grades 3-8 ● Red arrows ● Enter behind the Adoration Chapel. 	<ul style="list-style-type: none"> ● Children at both Lower School, Upper School & REACH ● Purple arrows ● Enter from Gov St. ● Exit to Florida Blvd. ● Mornings only ● Families with children in both Lower School and Upper School use Church carpool in the afternoon. ● REACH uses circle in front of classrooms in the afternoon.



OUR LADY of MERCY

CARPOOL MAP 2025-26

CARPOOL MAP LEGEND

- Church (red dotted line)
- Lower School (blue dotted line)
- Upper School (purple dotted line)
- Office (grey dotted line)
- Drop off/ Pick up * * * (red, blue, purple stars)

